**Plymouth Christian Academy**

**Secondary Art Teacher (7th – 12th Grade)**

**Position Summary:**

The **Secondary Art Teacher** position uses creative methods to foster a desire for Middle and High School students to learn and grow spiritually, academically, emotionally, and socially. Candidates should be able to demonstrate a wide range of skills for
teaching High School Art including sculpture, ceramics, drawing, painting, illustrations, digital and fiber arts. The goal of instruction is to ensure that students accomplish the objectives established by the school for the secondary grade levels. The specific focus is to provide quality instruction with a biblical perspective. The Secondary Teacher also interacts with students in the classroom, hallways and throughout the school. This position also meets with parents during conferences and collaborates with other teachers and administration daily.

**Personal Qualifications:**

Plymouth Christian Academy is seeking a **full-time Secondary Art Teacher.** The qualified individual is expected to demonstrate patience, humility, integrity, and kindness while performing his or her daily duties.

**In faithful living, you are expected to:**

1. Be committed to a consistent, daily walk with Jesus Christ.
2. Believe that the Bible is God’s word, standard for faith and daily living.
3. Model Biblical principles in attitude, speech, and actions toward others. (Luke 6:40)
4. Be Actively involved and faithful to a local church which has a Statement of Faith in agreement with the school’s Statement of Faith.
5. Demonstrate by example, the importance of Scripture study, prayer, witnessing, and unity in the Body of Christ.
6. Agree with the school’s Statement of Faith and Christian philosophy of education.

**Qualifications:**

* Bachelor of Arts in Secondary Education or Visual Arts.
* Michigan State Certification in Secondary Education/ Art is preferred.
* Passion for teaching art to students is requested.
* A strong commitment to the philosophies, mission, and educational philosophies of Plymouth Christian Academy.
* A love to teach, especially the Word and emulate Jesus’ love always.
* The call of God to serve as a teacher.
* Excellent interpersonal skills interacting with children, parents, and colleagues.
* Effective group facilitation skills.
* Strong computer skills.
* Excellent written and verbal communication skills.
* Effective organizational skills.
* Continuing professional development.
* Flexibility and dependability.
* Ability to use a Learning Management System, which may be used with in-person and distance learning.

**Job Responsibilities:**

* Write weekly lesson plans for all classes, based on the Plymouth Christian Academy curriculum guide.
* Establish and maintain communication with parents as specified by administrative policy.
* Read and respond to Plymouth Christian Academy email/staff communications throughout the day, to remain informed.
* Maintain accessibility for student questions, concerns, ministry, and counsel.
* Attend staff devotions and staff meetings, weekly.
* Participate in afterschool events that promote relationship building with students, parents, and colleagues such as the Back-to-School Picnic and Fall Auction.
* Actively engage in the accreditation process for the school continuous improvement plan.
* Adhere to specified professional dress.
* Attend and participate in designated Chapels.
* Open every day with prayer.
* Establish and maintain accurate records on each student.
* Prepare report cards and comments as well as maintain ongoing grade record keeping.
* Participate in scheduled grade level team meetings.
* Provide remediation or enrichment for students, as necessary.
* Evaluate students in all subject areas.
* Know the student dress code to ensure students comply with the standards.
* Compile and maintain an up-to-date sub folder.
* Uses technology to supplement lessons.
* Records daily attendance to maintain accurate attendance records.
* Orders classroom supplies.
* Organizes classroom materials.
* Helps and attends Christmas/Easter programs.

**Note: School policy requires that each successful applicant be free of past serious legal infractions as determined through criminal records check with local, state, and federal law enforcement agencies.**