



Plymouth Christian Academy

Secondary Bible Teacher

Plymouth Christian Academy is seeking a **part-time, Secondary Bible Teacher (Grades 7-12)**. The qualified individual is expected to demonstrate patience, humility, integrity, and kindness while performing his or her daily duties.

Position Summary:

The **Bible Teacher** shall embrace the Statement of Faith of Plymouth Christian Academy and seek in all things to inspire students to become critical Christian believers who will impact their world for Christ. The Bible Teacher will use creative methods to foster a desire for students to learn and grow spiritually, academically, and socially. The goal of instruction is to ensure that students accomplish the objectives established by the school for each grade level. The specific focus is to integrate Biblical Principles and the Christian Philosophy of Education throughout the curriculum and activities. The Secondary Bible Teacher also interacts with students inside the classroom, halls, and common areas of the school. This position also meets with parents during conferences and collaborates with other teachers and administration daily.

In faithful living, you are expected to:

1. Be committed to a consistent, daily walk with Jesus Christ.
2. Believe that the Bible is God's word, standard for faith and daily living
3. Model Biblical principles in attitude, speech, and actions toward others. (Luke 6:40)
4. Be Actively involved and faithful to a local church who has a Statement of Faith in agreement with the School's Statement of Faith.
5. Demonstrate by example, the importance of Scripture study, prayer, witnessing, and unity in the Body of Christ.
6. Agree with the school's Statement of Faith and Christian Philosophy of Education.

Qualifications/Skills/Gifts:

- Bachelor's degree is required.
- Undergraduate or Graduate work in Bible or Ministry-related field is preferred.
- Michigan State Teacher Certification is preferred.
- 2 years Teaching experience is required.
- Strong commitment to the mission and educational philosophies of Plymouth Christian Academy.
- A love to teach, especially the Word and emulate Jesus' love always.
- Excellent interpersonal skills interacting with children, parents, and colleagues.



- Spiritual gifts of teaching, discernment, administration, leadership, service, and exhortation.
- Effective group facilitation skills.
- Strong computer skills.
- Excellent written and verbal communication skills.
- Effective organizational skills.
- Continuing professional development.
- Flexibility and dependability.

Job Responsibilities:

- Model Christ in word and deed.
- Write weekly lesson plans for all classes, based on the Plymouth Christian Academy curriculum guide.
- Establish and maintain communication with parents as specified by administrative policy.
- Read and Respond to Plymouth Christian Academy email/staff communications throughout the day, to remain informed.
- Maintain accessibility for student questions, concerns, ministry, and counsel.
- Attend staff devotions and staff meetings, weekly.
- Participate in afterschool events that promote relationship building such as the Back-to-School Picnic and Fall Auction.
- Actively engage in the accreditation process for the school's continuous improvement plan.
- Adhere to specified professional dress.
- Attend and participate in designated Chapels.
- Open every day with prayer.
- Establish and maintain accurate records on each student.
- Prepare report cards and report card comments as well as maintain ongoing grade record keeping.
- Participate in scheduled Department team meetings.
- Discipline with love and establish incentives for improving behavior.
- Provide remediation or enrichment for students, as necessary.
- Evaluate students in the specific subject area.
- Create & update parent newsletter weekly.
- Plan and participate in field trips.
- Know the student dress code in order to ensure students comply with the standards.
- Compile and maintain an up-to-date sub folder.
- Uses technology to supplement lessons.
- Records daily attendance to maintain accurate attendance records.



Note: School policy requires that each successful applicant be free of past serious legal infractions as determined through criminal records check with local, state, and federal law enforcement agencies.