



Tuition Reduction Incentive Program (TRIP)

General Information

The Tuition Reduction Incentive Program (TRIP) is intended to provide additional support to families in the payment of their tuition. Participation is open to all parents, grandparents, relatives, friends, and anyone in the community who wishes to support tuition reduction at PCA.

The TRIP program purchases gift cards/certificates from “Shop with Scrip”, who supplies cards for various restaurants, grocery stores, retail stores, and service businesses. “Shop with Scrip” offers rebates on the gift cards purchased resulting in the school and family sharing in the rebate. For example, a \$100 gift card with a 4% rebate brings a \$4 rebate. There are hundreds of retailers with rebates ranging from 2% - 16%. Keep in mind these are monies you would already be spending, but with a little planning, you can significantly reduce your tuition by purchasing gift cards in advance!

Your tuition reduction rebate can be applied to your individual account, another family’s account, or the general PCA Scholarship Fund account.

Registering for TRIP

Families should register directly online by going to www.shopwithscrip.com and registering with Plymouth Christian Academy (Code # **DA4914AD21L**)

- If you have trouble logging in, contact our TRIP Coordinator, Laura Imlach, directly at laura.imlach@plymouthchristian.org.

Ordering Gift Cards

Orders are placed weekly using the following methods:

- **Option 1 (Order online, pay in person):** On Tuesday morning between 7:45 a.m. and 9:00 a.m., bring in a Purchase Order printed from www.shopwithscrip.com with a check made out to PCA. To place your order, go online to www.shopwithscrip.com, fill out an order form, and print it. Your order will be ready to pick up on the following Tuesday morning. This method saves administration time and ensures the total accuracy of your order being placed. Payment must be received before the order can be submitted. **School ID Code = DA4914AD21L.**
- **Option 2 (Order online, pay online with PrestoPay):** You are required to have a PrestoPay account set up through www.shopwithscrip.com in order to use the “ScripNow!” online ordering. This will save you time and you can reload certain cards online when you need them. Orders placed by 9:00 a.m. Tuesday morning will be delivered to the school for your pick up the following Tuesday. There is a minimal fee of 15¢ for orders paid online. **School ID Code = DA4914AD21L.**

You can track your orders and rebates online. Just register as outlined above, to access your information.

TRIP Policies

1. All orders must be received and paid in full by 9:00 a.m. Tuesday morning. Any cards ordered that do not have payment attached will not be filled.
2. Orders that have not been picked up on Tuesday mornings between 7:45 a.m. and 9:00 a.m. will be held in the secondary office for pickup.
3. Order pickup: If you want your child or another adult to pick up your cards, a disclaimer must be signed (obtained in the School office). Since they are like cash, mailing will not be an option due to the risk.
4. If an overpayment is made, a credit will be issued to the family for use against future orders. Credits must be used in the current school year.
5. Any errors in the order must be reported to the school within a 48 hour period.
6. Anyone writing a non-sufficient fund check will incur a \$25 fee. The fee will have to be paid to TRIP or deducted from your TRIP earnings before your next order will be processed.
7. Rebates are credited to tuition accounts on a quarterly basis. Families who have prepaid their tuition will earn the rebates throughout the year and the total will be applied to the following year's tuition.
8. If you pay your tuition in full, your tuition credit will be held in your account until the end of March, at which time will be applied to the following year's tuition.
9. TRIP certificates are the same as cash. We will NOT accept responsibility for lost or misplaced cards. We cannot take back or refund any ordered certificates.
10. Any unused rebates will be credited to the general PCA Scholarship fund.

Please contact me if you have any questions. 734-459-3505, ext. 3156

Laura Imlach, TRIP Coordinator

laura.imlach@plymouthchristian.org