



## PRESCHOOL APPLICATION PROCEDURE

The purpose of PCA is to produce students *matured* in their love for God, *steeped* in His Word, *educated* about His world, *dedicated* to lives of service and learning, and *prepared* to fulfill their calling in His kingdom.

### Enrollment Requirements:

1. Age: Children must be 3 years old by Sept. 1 for the TTH classes. Children must be 4 years old by Sept. 1 for the MWF and MTWTH classes. Students whose birthdates fall within a few weeks of Sept. 1 and who are developmentally ready may be considered for enrollment in the older age group. Children must be 5 years old by Dec. 31 for the Begingergarten class.
2. Toilet Trained: Children must be able to meet their own toilet needs with little or no assistance from an adult. A child who is dependent on pull-ups is not considered to be potty trained.
3. A copy of the child's birth certificate is required and must be submitted to the school. A photocopy is acceptable.
4. The school health form must be completed, signed, and dated by a physician and in our files by the child's first day of school. This form includes an immunization record and is considered verification that immunizations are up to date.

### Enrollment Process:

1. **Complete the online application ([www.plymouthchristian.org/admissions.cfm](http://www.plymouthchristian.org/admissions.cfm)) and submit the \$50 per student Application Fee** (maximum of \$300/family). It is important that your application is received in a timely manner regardless of desired admission date, as classes may have waiting lists. If you have any questions, please contact us at 734-459-3505 ext. 3190. You will receive an email confirming receipt of your application once your application and application fee have been received.
2. Submit a copy of the child's birth certificate.  
Mail or deliver to:  
Plymouth Christian Academy  
Attention: Preschool/Elementary Office  
43065 Joy Road  
Canton, MI 48187
3. Applications will be processed during the enrollment period for the year for which you are applying in the following order:
  1. Siblings of families currently enrolled.
  2. Children of PCA graduates.
  3. Members of Calvary Baptist Church.
  4. All others.
4. You will be notified of acceptance by letter during the enrollment period for the year for which you are applying. Open enrollment typically begins around March 15. You may call the office to check on the status of your application at any time. (734-459-3505 ext. 3125)