

Expanded Off Campus Class Policy
(Including Dual Enrollment, On-line or Off Campus Academic Source)
Beginning with the 2016 -17 School Year

Off Campus Class Policy

-Dual Enrollment

Plymouth Christian Academy Sophomore-Junior-Senior students may elect to take college level courses through colleges such as Concordia University-Ann Arbor (CUAA) or Schoolcraft College. Dual enrollment allows students the potential of earning high school and/or university credit for select courses. Students who wish to be dual enrolled must meet the following requirements:

1. If PCA offers the class, students must take the class at PCA, unless there is an unavoidable scheduling conflict.
2. Student must be in good academic standing at PCA.
3. Student must obtain the signed approval of the PCA counselor and administrator before completing or submitting the appropriate college application.
4. The state of Michigan **will not pay** for a core class (Math, English, Social Science, and Science) if the class will be used for high school credit.
5. The State of Michigan **will** pay for a core class (Math, English, Social Science, and Science) if the class will be used for college credit.
6. The State of Michigan **will not pay** for any recreational interests, theology, hobbies, crafts, and physical education classes.
7. If taking a college class for dual enrollment, it is the student's responsible to check with the college of their choice on whether the course work completed will transfer as college credit.

Minimum requirements exist for admittance to this program. If you choose to have the class applied as high school credit, the grades received are the grades that will be recorded on the high school transcript. Special scheduling at PCA to allow enrollment in college classes cannot be guaranteed.

Off Campus Class Policy

-On-line

Plymouth Christian Academy high school students may elect to take courses on-line within the following guidelines:

1. If PCA offers the class, students must take the class at PCA, unless there is an unavoidable scheduling conflict.
2. Student must be in good academic standing at PCA.
3. Student must obtain the signed approval of the PCA counselor and administrator before signing up for any on-line class.
4. The online class must be set up to issue a final grade, which must be submitted to PCA upon conclusion of the class.

Off Campus Class Policy

-Off Campus Academic Source

Plymouth Christian Academy high school students can elect to take a class at off campus academic locations (e.g. public school), within the following guidelines:

1. If PCA offers the class, students must take the class at PCA, unless there is an unavoidable scheduling conflict.
2. Student must obtain the signed approval of the PCA counselor and administrator before signing up for any class held at other academic locations.
3. An official transcript must be submitted to the PCA counselor at the completion of the course in order to have the grade transferred to the student's PCA transcript.