

ELEMENTARY TEACHER RECOMMENDATION



First through Sixth Grades

Elementary Caryn Huntsman, Principal Beth Larabee, Elementary Coordinator	Phone: 734-459-3505 FAX: 734-459-5455
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Name of Student: _____ Candidate for Grade: 1st 2nd 3rd 4th 5th 6th
(Please circle one)

Parent or Guardian: Please write your student's name in the space above. Please read and sign the following before giving this form to your student's teacher. *(Advise them to return it to P.C.A. via FAX if possible, or provide an envelope and affix postage before giving it to the Teacher).*

I understand and agree that the information contained on this recommendation form is confidential and will be used only in the selection of candidates and will not become part of the candidate's permanent file. I also agree that this completed form will not be available to candidates, parents, or anyone outside of the Admissions committee, and I hereby waive any right that I may have to see it.

This student's acceptance will be probationary until this form is received in the Admissions Office.

Parent/Guardian Signature: _____ Date: _____

Teacher: Please complete this form and return it **(via FAX is preferable) WITHIN ONE WEEK.** As a current teacher, please evaluate the candidate based on your direct knowledge of him or her. Keep in mind that the applicant should be evaluated according to others of the same chronological age. The members of the Admissions Committee thank you for your interest, cooperation, and honesty. Please check the appropriate boxes and include comments.
Your comments will be held in strict confidence.

This student's acceptance will be probationary until this form is received in the Admissions Office.

ACADEMIC SKILLS

	<i>Consistently</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Seldom</i>	<i>Not Observed</i>
Listens to and follows teacher's directions					
Is attentive to group discussions/activities					
Contributes appropriately to group discussions/activities					
Demonstrates ability to work independently					
Perseveres in spite of difficulty					
Works cooperatively					
Enjoys new challenges					
Demonstrates good visual perception					
Demonstrates good auditory memory					
Exhibits problem solving abilities					
Expresses ideas clearly					
Moves easily from one activity to another					
Demonstrates appropriate energy level					
Demonstrates ability to stay on task					
Is self-motivated					

SOCIAL SKILLS

	<i>Consistently</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Seldom</i>	<i>Not Observed</i>
Responds positively to constructive criticism					
Establishes friendships easily					
Is comfortable in a group					
Shares well					
Is considerate of others					
Demonstrates self-control					
Communicates needs effectively					
Takes responsibility for belongings					
Is cooperative					
Demonstrates appropriate behavior					
Exhibits emotional maturity					

PHYSICAL DEVELOPMENT

	<i>Excellent</i>	<i>Good</i>	<i>Needs Improvement</i>
Gross motor coordination			
Speech/Articulation			
Fine motor coordination			
General health			

Circle the words that best describe this applicant:

Aggressive	Honest	Immature	Disobedient	Self-disciplined
Mature	Oppositional	Cheerful	Manipulative	Conscientious
Over-protected	Self-motivated	Irritable	Self-centered	
Shy	Organized	Responsible	Easily discouraged	
Helpful	Positive Leader	Negative Leader	Anxious	

Is the student habitually tardy or absent? ___ No ___ Yes...please elaborate: _____

CHECK ONE: ___ Highly recommend ___ Recommend ___ Recommend with reservation ___ Do not recommend

COMMENTS: Please comment below with any additional information regarding this candidate and/or the candidate's family that will be helpful to the PCA Admissions Committee in evaluating his/her application.

Please call me for additional information regarding this applicant

Signature of Teacher: _____ Date: _____

Name of School: _____ Phone: _____

School Address: _____ City/Zip: _____

Teacher's E-mail: _____

FOR THE SCHOOL DIRECTOR/PRINCIPAL

Regarding Parental Involvement

	<i>Consistently</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Seldom</i>	<i>Not Observed</i>
Participates in school activities					
Supports school policies and procedures					

ALL FEES & TUITION ARE CURRENT _____ **YES** _____ **NO**

Signature of Director/Principal: _____ Date: _____